

Annual Goals for Registrar

2011-2012

Goal 1:	Edit Transcript Data
Description:	Remove all inactive change of major data that rolled over to the Banner transcript from the previous SIS Plus software system.
Budget:	0
University Goals Supported:	2
Strategic Goals Supported:	
Responsibility:	Registrar
Participation:	Associate Registrar, Registration Coordinator
Results:	ARGOS report was written to identify the academic records that needed to be corrected. The goal has been reached.
Actions/Improvements:	

Goal 2:	Banner Degree Audit (CAPP)
Description:	Refine degree programs developed in CAPP. Continue to work with faculty to ensure maximum utilization of CAPP. Train faculty/staff as needed on CAPP procedures.
Budget:	0
University Goals Supported:	2
Strategic Goals Supported:	
Responsibility:	Registrar
Participation:	Associate Registrar
Results:	CAPP continues to be updated on a continual basis based on approved curriculum changes.
Actions/Improvements:	

Goal 3: Degree Audit Coordinator

Description: Hire a new employee to replace the vacant position of Degree Audit Coordinator.

Budget: 0

University Goals Supported:

Strategic Goals Supported:

Responsibility: Registrar

Participation: Associate Registrar

Results: The Degree Audit Coordinator position has been filled.

Actions/Improvements:

Goal 4: Veterans Services Initiative

Description: Provide ongoing support and assistance to students who are veterans. Provide ongoing training for Veterans Services Coordinator.

Budget: 2

University Goals Supported: 1,2

Strategic Goals Supported:

Responsibility: Registrar

Participation: VA Specialist/Asst. Grad. Coord.

Results: The VA Specialist/Assistant Graduation Coordinator continues to provide ongoing support to UNA veterans. A student worker has been hired specifically to assist the students receiving these benefits.

Actions/Improvements: